

**MINUTES OF THE REGULAR MEETING OF  
BOARD OF TRUSTEES OF  
SCHOOL DISTRICT NO. 413,  
TWIN FALLS COUNTY, STATE OF IDAHO  
December 9, 2015**

**REGULAR BOARD MEETING**

The regular meeting of the Board of Trustees of School District No. 413, Twin Falls County, State of Idaho was held at the Filer Intermediate School Library, Filer, Idaho, on December 9, 2015 as provided in section 33-510 and 67-2345 et seq. Idaho Code.

Present when the meeting began at 6:03 p.m. were Trustees Aaron Williams, Bryce Bowman, Carol Ann Lanford, Chairman Fred Jaynes, Superintendent John Graham, and Business Manager/Treasurer Courtney Bingham.

Trustee Williams made a motion to approve the revised agenda. Trustee Bowman seconded the motion. Motion carried unanimously.

**HEARING SECTION**

**School/Department Reports**

All School/Department reports were respectively presented by the Supervisors, Directors and Principals and were included in the board packet.

**CONFERENCE SECTION**

**Clerk's Report**

The minutes of the November, 18 2015 regular meeting and the December 2, 2015 special meeting were presented to the Board of Trustees for approval.

**Business Manager's Report**

**Monthly Expenditures, Revenue/Expense Reports and SBAA Reports**

The November, 2015 monthly expenditures, the November, 2015 General Fund and Food Service Revenue summaries, the November, 2015 General Fund, Food Service and Special Services Expense Summaries and the November, 2015 SBAA reports were presented to the Board of Trustees for approval. Three Year Food Service comparison reports and a 2 year detailed comparison report was also presented to the Board of Trustees as information.

**Superintendent's Report**

**Resignation of Staff**

Crystal Neil – FMS PSR (contingent upon being hired as the FIS Behavioral Team Leader)

**Hiring of Staff**

Tanya Beard – FHS Head Volleyball Coach  
Crystal Neil – FIS Behavioral Team Leader

### **Rehiring of FHS Cross Country, FHS Soccer and FMS Fall Coaches**

Superintendent John Graham presented the FHS Cross Country, FHS Soccer and FMS Fall Coaches to the Board of Trustees for rehire. The list is hereby attached to and made part of these minutes.

### **Teacher Evaluation/Student Achievement Measures**

Superintendent John Graham presented the Board of Trustees with a list of programs that will be used to measure student achievement in each building during the 2015-2016 school year that is hereby attached to and made part of these minutes.

### **Request to advertise for a District Office Administrative Assistant**

Superintendent John Graham requested that the Board of Trustees approve advertising for a District Office Administrative Assistant. Discussion was held on the needs of the various departments in the District Office.

### **G.14.20 – District Office Administrative Assistant – Editorial Change**

Superintendent John Graham presented G.14.20 – District Office Administrative Assistant – Editorial Change to the Board of Trustees for approval. Discussion was held on the recommended changes.

### **Donkey Basketball**

Superintendent John Graham requested that the Board of Trustees approve the Donkey Basketball game scheduled on April 1, 2016. Discussion was held on the need for receiving a general liability policy prior to the event. Discussion was also held on the potential damage to the FHS Gymnasium floor.

### **FHS Student Handbook – Editorial Change**

FHS Principal Leon Madsen presented a FHS Student Handbook – Editorial Change to the Board of Trustees for approval. Discussion was held on the recommended changes.

### **Community Input**

No Community Input.

## **ACTION SECTION (PART I)**

### **Minutes**

Trustee Williams made a motion to approve the November 18, 2015 regular meeting minutes and the December 2, 2015 special meeting minutes as presented. Trustee Lanford seconded the motion. Motion carried unanimously.

### **Monthly Expenditures and Revenue/Expense Summaries**

Trustee Lanford made a motion to approve the November 2015 monthly expenditures, and the November 2015 Revenue and Expense Summaries. Trustee Bowman seconded the motion. Motion carried unanimously.

### **SBAA Reports**

Trustee Lanford made a motion to approve the November 2015 SBAA reports. Trustee Bowman seconded the motion. Motion carried unanimously.

### **Teacher Evaluation/Student Achievements Measures**

Trustee Lanford made a motion to approve the list of programs used to measure student achievement in the 2015-2016 school year as presented. Trustee Bowman seconded the motion. Motion carried unanimously.

### **Request to Advertise for District Office Administrative Assistant**

Trustee Williams made a motion to approve advertising for a District Office Administrative Assistant. Trustee Lanford seconded the motion. Motion carried unanimously.

### **G.14.20 – District Office Administrative Assistant – Editorial Change**

Trustee Williams made a motion to approve G.14.20 – District Office Administrative Assistant – Editorial Change as presented. Trustee Lanford seconded the motion. Motion carried unanimously.

### **Donkey Basketball**

Trustee Bowman made a motion to approve the Donkey Basketball game contingent on the District Office receiving a general liability policy prior to the event and the donkeys wear protective footwear to protect the FHS Gymnasium floor. Trustee Williams seconded the motion.

Trustee Williams made a motion to amend the original motion to include all human participants wear proper footwear as well on the gymnasium floor. Trustee Bowman seconded the motion. Motion carried unanimously.

Vote was held on the original motion. Motion carried unanimously.

### **FHS Student Handbook – Editorial Change**

Trustee Williams made a motion to approve the FHS Student Handbook – editorial change as presented. Trustee Bowman seconded the motion. Motion carried unanimously.

### **EXECUTIVE SESSION** **RESOLUTION TO RECESS FROM AN OPEN MEETING** **INTO EXECUTIVE SESSION**

The Chairman announced that the next order of business would be the consideration of the Board recessing into executive session to consider hiring a public officer, employee, staff member or individual agent, wherein the respective qualities of individuals are to be evaluated in order to fill a particular vacancy or need.

After a full and complete discussion, upon motion duly made by Trustee Williams and seconded by Trustee Lanford, the following resolution was presented:

BE IT RESOLVED. That the Board of Trustees of School District No. 413 recess from an open meeting into executive session pursuant to Section 67-2345(1)(a), Idaho Code to consider hiring a public officer, employee, staff member or individual agent, wherein the respective qualities of individuals are to be evaluated in order to fill a particular.

**BE IT FURTHER RESOLVED**, that following the executive session the Board will reconvene in public session for purpose of conducting further business or for adjournment of the meeting.

Vote being had on the above and foregoing resolution, and the same having been counted and found to be as follows:

Fred Jaynes	Yes
Bryce Bowman	Yes
Aaron Williams	Yes
Carol Ann Lanford	Yes

**And no less than two-thirds (2/3) of the membership in favor thereof, the Chairman declared said resolution adopted.**

The board went into executive session at 6:43 p.m.

The board reconvened into open session at 6:57 p.m.

#### **ACTION SECTION (Part II)**

##### **Resignation of Staff**

Trustee Williams made a motion to approve the resignation of staff as presented. Trustee Lanford seconded the motion. Motion carried unanimously.

##### **Hiring of Staff**

Trustee Lanford made a motion to hire Tanya Beard as the FHS Head Volleyball Coach and Crystal Neil as the FIS Behavioral Team Leader. Trustee Williams seconded the motion. Motion carried unanimously.

Trustee Williams made a motion to approve rehiring and approving the FHS Soccer, FHS Cross Country and FMS Fall Coaches as presented. Trustee Bowman seconded the motion. Motion carried unanimously.

Trustee Lanford made a motion to adjourn. Trustee Bowman seconded the motion.

Chairman Jaynes adjourned the meeting at 6:59 p.m.

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Fred W. Jaynes  
Chairman

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Courtney Bingham  
Treasurer/Business Manager