

MINUTES OF THE REGULAR MEETING OF
BOARD OF TRUSTEES OF
SCHOOL DISTRICT NO. 413,
TWIN FALLS COUNTY, STATE OF IDAHO
JULY 12, 2016

REGULAR BOARD MEETING

The regular meeting of the Board of Trustees of School District No. 413, Twin Falls County, State of Idaho was held at the Filer Intermediate School Library, Filer, Idaho, on June 12, 2016 as provided in section 33-510 and 67-2345 et seq. Idaho Code.

Present when the meeting began at 7:01 p.m. were Trustees Aaron Williams, Bill Deetz, Bryce Bowman, Carol Ann Lanford, Chairman Fred Jaynes, Superintendent John Graham, Business Manager Kyle Pryde and Clerk Teresa Kullhem.

Trustee Williams made a motion to approve the agenda as presented. Trustee Bowman seconded the motion. Motion carried unanimously.

ORGANIZATION OF THE BOARD

CHAIRMAN

Trustee Williams nominated Trustee Jaynes as Chairman. Trustee Bowman seconded the confirmation. Motion carried unanimously.

VICE-CHAIRMAN

Trustee Williams nominated Trustee Bowman for Vice-Chairman. Trustee Lanford seconded the motion. Motion carried unanimously.

CLERK/TREASURER

Trustee Williams confirmed Teresa Kullhem as Clerk. Trustee Bowman seconded the confirmation. Motion carried unanimously.

TREASURER

Trustee Williams made a motion to confirm Kyle Pryde as Treasurer. Trustee Lanford seconded the motion. Motion carried unanimously.

PUBLIC POSTING SITES

Trustee Bowman made a motion to keep the current posting sites at the Schools, Filer Post Office, Country Haven in Hollister, and Logan's Market. Trustee Williams seconded the motion. Motion carried unanimously.

BANKS

Trustee Williams made a motion to keep DL Evans Bank in Twin Falls, Idaho as Filer School District's bank. Trustee Bowman seconded the motion. Motion carried unanimously.

AUDITOR

Trustee Williams made a motion to keep Ware & Associates as Filer School District's auditor. Trustee Bowman seconded the motion. Motion carried unanimously.

LEGAL COUNSEL

Trustee Williams made a motion to keep Robyn Brody as Filer School District's legal counsel. Trustee Lanford seconded the motion. Motion carried unanimously.

TIME, DATE & PLACE

Trustee Williams made a motion to continue the regular board meetings on the second Tuesday of the month at 7:00pm in the Filer Intermediate School Library, with the exception of meetings during the months of November through April which will begin at 6:00pm. Trustee Bowman seconded the motion. Motion carried unanimously.

COMMITTEE ASSIGNMENTS

Chairman Jaynes will assign committee assignments.

CONFERENCE SECTION

Clerk's Report

The minutes of the June 14, 2016, budget and regular meeting, June 16, 2016 and June 23, 2016, special meetings were presented to the Board of Trustees for approval.

Business Manager's Report

Monthly Expenditures, Revenue/Expense Reports and SBAA Reports

The June, 2016 monthly expenditures, the June, 2016 General Fund and Food Service Revenue summaries, the June, 2016 General Fund, Food Service and Special Services Expense Summaries and the June, 2016 SBAA reports were presented to the Board of Trustees for approval. Three Year Food Service comparison reports and a 2-year detailed comparison report were also presented to the Board of Trustees as information.

Superintendent's Report

Resignation of Staff

Kazley Montgomery – FHS Paraprofessional (7 hrs/day)
Irma Serratos – HES Kitchen Manager (5.5 hrs/day)
Jerold Guthrie – FHS Dean of Students (1/2 time), FMS Football Coach, FMS Track Coach
Amy Nelson – FMS English/Language Arts Teacher
Sara Holley – FES Kindergarten Teacher (contingent upon FMS English Teacher hire)

Hiring of Staff

Robert Anderson – FHS Boys C Team Basketball Coach
Irma Serratos – FHS Kitchen Manager (8 hrs/day)
Kyle VanBiezen – FS 8th Grade Head Football Coach
Jenna Sharp – FHS Golf Coach
Tyrone Hess – FHS Assistant Football Coach
Matt Lassen – FHS Assistant Football Coach
Solomona Poutalie – FHS Assistant Football Coach
Adam Shawver – FHS Assistant Football Coach
Travis Jensen – FHS Assistant Principal (1/2 time), Teacher (1/2 time)
Kadi Hinton – FMS Paraprofessional (7 hrs/day)
Sara Holley – FMS English/Language Arts Teacher

Classified/Administrative Salaries

Superintendent Graham requested to address the board during executive session regarding classified and administrative salaries for the 2016-2017 school year.

G.44.1 – Classified Personnel Employment Terms – Editorial Change

Superintendent Graham presented G.44.1 with an editorial change adding the words “and the position is in all respects employment ‘at will’”.

G.45 – Non-Certified Personnel Compensation Guide – Editorial Change

Superintendent Graham presented an editorial change to G.45 regarding health insurance benefits and the availability of PERSI retirement.

G.48 – Non-Certified Personnel termination (Separation) - Deletion

Superintendent Graham presented the deletion of policy G.48 since the procedures outlined are no longer necessary.

G.47.1 – Special Education/ Title I/ ESL Paraprofessional Evaluation – Editorial Change

Superintendent Graham presented the editorial changes to policy G.47.1. adding wording at the end of the policy.

G.14.2, G.14.5, G.14.6, G.14.6B, G.14.8G, G.14.21, G.14.16 – Job Description – Editorial Changes

Superintendent Graham presented the above referenced job descriptions with an editorial change removing the wording regarding a probationary period.

Denise Hoyt – Alternative Authorization – Content Special Renewal

Superintendent Graham presented the need for the board to approve the Alternative Authorization for Denise Hoyt in order for her to continue working towards her certification while she teaches Special Education for us this year.

Idaho Special Education Manual

Special Services Director Landon Marlor presented the new requirements that pertain to special education funding and the need for the district to adopt the 2016 Special Education Manual.

Middle School Cross Country

Principal Hild asked the Board of Trustees to consider hiring a middle school cross country coach. There has been a lot of interest in the program and having a coach at the middle school would better facilitate meets since the high school and middle school do not attend meets in the same location.

J.49 – Technology Use Policy – Editorial Change

Superintendent Graham presented the revised J.49 Technology Use Policy with some updated wording. A signature page that all parents must sign who have students under 13 was also included in the revision.

Food Service Update

Superintendent Graham will update the Board of Trustees during executive session on the food service program.

Community Input

There was no Community Input

ACTION SECTION - I

Approve Minutes

Trustee Lanford made a motion to approve the June 14, 2016 budget and regular meeting minutes and the June 16, 2016 and June 23, 2016 special meeting minutes as presented. Trustee Williams seconded the motion. Motion carried unanimously.

Approve Monthly Expenditures and Revenue/Expense Summaries

Trustee Williams made a motion to approve the June 2016 monthly expenditures, and the June 2016 Revenue and Expense Summaries. Trustee Bowman seconded the motion. Motion carried unanimously.

Approve SBAA Reports

Trustee Bowman made a motion to approve the June 2016 SBAA reports. Trustee Williams seconded the motion. Motion carried unanimously.

Approve Items E. through H.

Trustee Williams made a motion to approve the policy editorial changes listed on the agenda as items 4 through 8 (G.44.1, G.45, G.48, G.47.1, G.14.2, G.14.5, G.14.6, G.14.6B, G.14.8, G.14.12, G.14.16). Trustee Bowman seconded the motion. Motion carried unanimously.

Denise Hoyt – Alternative Authorization – Content Special Renewal

Trustee Lanford made a motion to approve the renewal of Denise Hoyt’s Alternative Authorization renewal for the upcoming school year. Trustee Williams seconded the motion. Motion carried unanimously.

Idaho Special Education Manual

Trustee Lanford made a motion that the Filer School District adopt the current Idaho Special Education Manual. Trustee Bowman seconded the motion. Motion carried unanimously.

J.49 – Technology Use Policy – Editorial Change

Trustee Lanford made a motion to approve the changes to the Technology Use Policy with changes made to reflect the third person throughout the document. Trustee Williams seconded the motion. Motion carried unanimously.

Google App Permission Form

Trustee Lanford made a motion to approve the addition of the Google App Permission form as part of district handbooks. Trustee Williams seconded the motion. Motion carried unanimously.

EXECUTIVE SESSION
RESOLUTION TO RECESS FROM AN OPEN MEETING
INTO EXECUTIVE SESSION

The Chairman announced that the next order of business would be the consideration of the Board recessing into executive session for the purpose of conducting further business.

After a full and complete discussion, upon motion duly made by Trustee Williams and seconded by Trustee Bowman, the following resolution was presented:

BE IT RESOLVED. That the Board of Trustees of School District No. 413 recess from an open meeting into executive session pursuant to Section 74-206(1)(a) and (j), Idaho Code to consider hiring a public officer, employee, staff member or individual agent, wherein the respective qualities of individuals are to be evaluated in order to fill a particular vacancy or need, unless a vacancy in an elective office is being filled, and to consider labor contract matters authorized under section 74-206 (1) (a) and 9(b), Idaho Code.

BE IT FURTHER RESOLVED, that following the executive session the Board will reconvene in public session for purpose of conducting further business or for adjournment of the meeting.

Vote being had on the above and foregoing resolution, and the same having been counted and found to be as follows:

Fred Jaynes	Yes
Aaron Williams	Yes
William Deetz	Yes
Bryce Bowman	Yes
Carol Ann Lanford	Yes

And no less than two-thirds (2/3) of the membership in favor thereof, the Chairman declared said resolution adopted.

The board went into executive session at 7:56 p.m.

The board reconvened into open session at 9:23 p.m.

ACTION SECTION - II

Approve Resignation of Staff

Trustee Williams made a motion to approve the resignation of staff as presented. Trustee Bowman seconded the motion. Motion carried unanimously.

Approve Hiring of Staff

Trustee Williams made a motion to approve the hire of Sara Holley as Middle School English/Language Arts Teacher. Trustee Bowman seconded the motion. Motion carried unanimously.

Trustee Williams made a motion to approve the hire of Kadi Hinton as a Paraprofessional Plus for the district. Trustee Bowman seconded the motion. Motion carried unanimously.

Trustee Williams made a motion to approve the hire of Travis Jensen as FHS Assistant Principal (1/2 time) and FHS Teacher (1/2 time), with salary to be paid as a full time teacher and an additional stipend for the Assistant Principal position in the amount of \$10K. Trustee Bowman seconded the motion. Motion carried unanimously.

Trustee Williams made a motion to approve the hire of Irma Serratos as the high school kitchen manager. Trustee Bowman seconded the motion. Motion carried unanimously.

Trustee Williams made a motion to approve the hire of Robert Anderson, Boys C team basketball coach. Trustee Deetz seconded the motion. Motion carried unanimously.

Trustee Williams made a motion to approve the hire of Kyle VanBiezen as 8th grade head football coach. Trustee Bowman seconded the motion. Motion carried unanimously.

Trustee Williams made a motion to approve the hire of Jenna Sharp as high school Golf coach. Trustee Lanford seconded the motion. Motion carried unanimously.

Approve Classified/Administrative Salaries

Trustee Williams made a motion to approve a 3% increase for all classified staff along with adding a new salary step for a Paraprofessional Plus, at \$15/hour, as well as granting the step increase for experience. Information related to the Paraprofessional Plus Salary Step is attached to these minutes.

Trustee Williams made a motion to approve a 3% increase for administrative staff except for Maintenance Director and HR/Payroll which would receive a 6% increase. Trustee Deetz seconded the motion. Motion carried unanimously.

Approve FMS Cross Country Coach

Trustee Deetz made a motion to hire a middle school cross country head coach, who will cooperate and coordinate with the high school cross country head coach, at a stipend amount of 7%. Trustee Lanford seconded the motion. Motion carried unanimously.

Motion to Ratify Negotiated Agreement

Trustee Williams made a motion to ratify the negotiated agreement with the Filer Education Association for the 2016-2017 school year. Trustee Bowman seconded the motion. Motion carried unanimously.

Trustee Bowman made a motion to adjourn. Trustee Lanford seconded the motion.

Chairman Jaynes adjourned the meeting at 9:46 p.m.

Fred W. Jaynes
Chairman

Teresa Kullhem
Clerk