

**MINUTES OF THE REGULAR MEETING OF
BOARD OF TRUSTEES OF
SCHOOL DISTRICT NO. 413,
TWIN FALLS COUNTY, STATE OF IDAHO
OCTOBER 10, 2017**

REGULAR BOARD MEETING

The regular meeting of the Board of Trustees of School District No. 413, Twin Falls County, State of Idaho was held at Hollister Elementary School, Filer, Idaho, on October 10, 2017 as provided in section 33-510 and 67-2345 et seq. Idaho Code.

Present when the meeting began at 7:02 p.m. were Chairman Fred Jaynes, Bryce Bowman, Judy Hoffman, Superintendent John Graham, Business Manager Kyle Pryde and Clerk Teresa Kullhem.

Trustee Bowman made a motion to approve the agenda. Trustee Hoffman seconded the motion. Motion carried unanimously.

Trustee Williams entered the meeting at 7:05 p.m.

HEARING SECTION
School/Department Reports

Reports were presented from all schools and departments.

CONFERENCE SECTION

Clerk's Report
Minutes

The minutes of the September 2017, regular meeting, were presented to the Board of Trustees for approval.

Business Manager's Report
Monthly Expenditures, Revenue/Expense Reports and SBAA Reports

The September 2017, monthly expenditures, the September 2017, General Fund and Food Service Revenue summaries, and the September 2017, General Fund, Food Service and Special Services Expense Summaries were presented to the Board of Trustees for approval. Three-year Food Service revenue comparison reports and a 3-year detailed expense comparison report were also presented to the Board of Trustees as information.

Superintendent's Report
Hiring of Staff

Carrie Costa – FIS Para (7 hrs/day)
Janie Askew – FHS Para (7 hrs/day)
Melissa Fivecoat – FES Preschool Para (7 hrs/day)
Ashley McBride – FHS Assistant Cheer Coach
Rose Hughes – FMS Homebound Instructor

J.34 – Foreign Exchange Student Policy – Editorial Change

Dr. Graham and Mr. Madsen presented the Foreign Exchange Student Policy that was tabled last month in order to address some additional issues with the policy. The time-constraint issues have been addressed which should facilitate easier placement of foreign exchange students.

G.60 – Drug and Alcohol-Free Workplace – Editorial Change

Dr. Graham presented editorial changes that are being made to the current Drug and Alcohol-Free Workplace policy.

Student Handbooks

Mrs. Peters presented the board with the Kindergarten reports cards that are currently used at FES, explaining that the student handbooks for both HES and FES will read the same regarding Kindergarten evaluations.

FHS Classroom Furniture

There is a need for additional classroom resources in the art department at the high school. Mr. Madsen is asking that the district purchase the necessary tables for the classrooms.

Technology Specialist Payroll Contract Correction

Dr. Graham presented the need to correct the stipend contract amount for the Technology Specialist.

Maintenance Transfer of Funds

Due to last year's extreme winter weather and its affect upon the parking lots in the district, the maintenance department needed to spend extra in repairs. Maintenance director, Layne Flint, is asking that the district transfer \$10k from plant facilities to the maintenance department's budget to cover the cost of these repairs.

Long Range Planning Committee Update

Trustees Hoffman and Bowman gave a report from the community meeting that was held last month regarding future expansion to the district. They discussed the survey that was presented and the data that is being collected on the options to see where the community's interests lie.

ISBA Convention – November 8-10

The annual board convention will be held in Coeur d'Alene on November 8-10.

Hollister Financial Analysis

Business Manager, Kyle Pryde presented the board with some figures comparing students in Hollister and Filer and the expenses incurred in Hollister's operations. The analysis is in response to questions from local patrons regarding Hollister and the expenses involved in maintaining Hollister Elementary.

COMMUNITY INPUT

There was no Community Input

ACTION SECTION – I

Approve Minutes

Trustee Williams made a motion to approve the September 5, 2017, regular meeting minutes as presented. Trustee Bowman seconded the motion. Motion carried unanimously.

Approve Monthly Expenditures and Revenue/Expense Summaries

Trustee Williams made a motion to approve the September 2017, monthly Expenditures, and the September 2017, Revenue and Expense Summaries. Trustee Bowman seconded the motion. Motion carried unanimously.

Approve SBAA Reports

Trustee Bowman made a motion to approve the September 2017, SBAA reports. Trustee Hoffman seconded the motion. Motion carried unanimously.

Approve J.34 – Foreign Exchange Student Policy – Editorial Change

Trustee Williams made a motion to approve the editorial changes to J.34 – Foreign Exchange Student Policy. Trustee Bowman seconded the motion. Motion carried unanimously.

Approve G.60 – Drug and Alcohol-Free Workplace – Editorial Change

Trustee Hoffman made a motion to approve the editorial changes to G.60 – Drug and Alcohol-Free Workplace policy. Trustee Bowman seconded the motion. Motion carried unanimously.

Approve FHS Classroom Furniture

Trustee Bowman made a motion to approve the purchase of the necessary classroom furniture for FHS as presented in the quote. Trustee Williams seconded the motion. Motion carried unanimously.

Approve Technology Specialist Payroll Contract Correction

Trustee Hoffman made a motion to approve the payroll change to the Technology Specialist's stipend. Trustee Bowman seconded the motion. Motion carried unanimously.

Approve Maintenance Transfer of Funds

Trustee Williams made a motion to approve moving \$10K from the plant facility fund to the maintenance budget as requested. Trustee Bowman seconded the motion. Motion carried unanimously.

EXECUTIVE SESSION
RESOLUTION TO RECESS FROM AN OPEN MEETING
INTO EXECUTIVE SESSION

The Chairman announced that the next order of business would be the consideration of the Board recessing into executive session for the purpose of conducting further business.

After a full and complete discussion, upon motion duly made by Trustee Bowman and seconded by Trustee Williams, the following resolution was presented:

BE IT RESOLVED. That the Board of Trustees of School District No. 413 recess from an open meeting into executive session pursuant to Section 74-206(1)(a) & (b) to consider hiring a public officer, employee, staff member or individual agent and to consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member, individual agent or public school student under section 74-206 (1) (a) & (b), Idaho Code.

BE IT FURTHER RESOLVED, that following the executive session the Board will reconvene in public session for purpose of conducting further business or for adjournment of the meeting.

Vote being had on the above and foregoing resolution, and the same having been counted and found to be as follows:

Fred Jaynes	Yes
Bryce Bowman	Yes
Judy Hoffman	Yes
Aaron Williams	Yes

And no less than two-thirds (2/3) of the membership in favor thereof, the Chairman declared said resolution adopted.

The board went into executive session at 8:17 p.m.

The board reconvened into open session at 8:42 p.m.

ACTION SECTION - PART II

Approve Hiring of Staff

Trustee Williams made a motion to approve the hiring of the paraprofessionals and homebound instructor as presented with Carrie Costa starting on Step 5, and Melissa Fivecoat and Janie Askew starting on Step 3. The Paraprofessionals will be paid regular pay beginning the day they started working in the district. Trustee Bowman seconded the motion. Motion carried unanimously.

Trustee Williams made a motion to approve the hire of Ashley McBride, FHS assistant cheer coach, to be paid according to the set salary schedule. Trustee Bowman seconded the motion. Motion carried unanimously.

Trustee Hoffman made a motion to adjourn. Chairman Jaynes adjourned the meeting at 8:46 p.m.

Fred W. Jaynes
Chairman

Teresa Kullhem
Clerk