

MINUTES OF THE REGULAR MEETING OF
BOARD OF TRUSTEES OF
SCHOOL DISTRICT NO. 413,
TWIN FALLS COUNTY, STATE OF IDAHO
NOVEMBER 14, 2017

REGULAR BOARD MEETING

The regular meeting of the Board of Trustees of School District No. 413, Twin Falls County, State of Idaho was held at Filer Intermediate School, Filer, Idaho, on November 14, 2017 as provided in section 33-510 and 67-2345 et seq. Idaho Code.

Present when the meeting began at 6:02 p.m. were Chairman Fred Jaynes, Aaron Williams, Superintendent John Graham, Business Manager Kyle Pryde and Clerk Teresa Kullhem. Trustee Judy Hoffman was reached by phone so that the meeting could begin.

Trustee Williams made a motion to approve the revised agenda. Trustee Hoffman seconded the motion. Motion carried unanimously.

HEARING SECTION

Early Graduation

Student Naomi Terry is requesting permission to graduate after the first Trimester of her senior year. She has plans to attend Penn State and get into the FBI. Mrs. Cassity gave her recommendation for the early graduation.

Student Kirsten Gabrielle Reyes is asking to graduate at the end of her junior year. She has talked extensively with her parents and they give their approval for her to move forward with her goals. Mrs. Cassity gave a positive recommendation for early graduation.

Student Ahrianna Roberts would like to graduate at the end of her junior year to pursue a career in psychology. Dad has given his approval and encourages her to continue doing her best. Mrs. Cassity gives her approval for the early graduation.

Student Raygen Shetler is asking to graduate at the end of her junior year. Her mom is in favor of the early graduation. Mrs. Cassity has no concerns about Raygen and believes she will be able to graduate early.

Trustee Bill Deetz entered the meeting at 6:22 p.m.

ACTION SECTION I

Approve Early Graduation

Trustee Williams made a motion to approve all requests for early graduation as presented. Trustee Deetz seconded the motion. Motion carried unanimously.

HEARING SECTION

FY17 Audit Delivery

Benjamin Ware from Ware and Associates presented the board with the FY17 audit report. Everything was found to be in good working order. The district has been given an unmodified opinion, which is the highest opinion given. Ben explained the audit report in detail. Ben would like to see the district increase the fund balance over the next few years to extend to 4 months of coverage. Trustee Williams asked if the district enrollment numbers were to increase if the fund balance would need to increase as well. Ben agreed that the fund balance would need to increase as expenses for the district would increase as well.

School/Department Reports

Reports were presented from all schools and departments. Dr. Graham presented the district's continuous improvement plan. School goals and improvement plans were presented and each principal highlighted some of the more important goals for their building for the year.

CONFERENCE SECTION

Clerk's Report **Minutes**

The minutes of the October 10, 2017, regular meeting, were presented to the Board of Trustees for approval.

Business Manager's Report **Monthly Expenditures, Revenue/Expense Reports and SBAA Reports**

The October 2017, monthly expenditures, the October 2017, General Fund and Food Service Revenue summaries, and the October 2017, General Fund, Food Service and Special Services Expense Summaries were presented to the Board of Trustees for approval. Three-year Food Service revenue comparison reports and a 3-year detailed expense comparison report were also presented to the Board of Trustees as information.

Superintendent's Report **Resignation of Staff**

Andrew Warwood – HES Paraprofessional (7.5 hrs/day)
Tamera Sullivan – FHS Assistant Volleyball Coach
Tyrone Hess – FHS Assistant Football Coach

Hiring of Staff

Melanie Shetler – HES Paraprofessional (7.5 hrs/day)
Steve Monson – FMS Volunteer Girls Basketball Coach
Meika McKay – FMS Volunteer Cheer Coach
Nika Kay – FHS Volunteer Girls Basketball Coach
James Henderhan – FHS Volunteer Wrestling Coach

Leave of Absence

Kiele Whitney – FIS 5th Grade Teacher

Corey King – Alternative Authorization – Teacher to New

Dr. Graham presented the need to Corey King to be approved for an Alternative Authorization in order to teach math at the middle school. Corey will complete the necessary steps to add the math endorsement to his teaching certificate.

K8.B – Parent Involvement Plan – Editorial Change

Dr. Graham presented editorial changes that are being made to the current parent involvement plan policy to make it compliant with current policy needs.

ISBA Recap

Members of the Board of Trustees who attended the annual Idaho School Boards Convention last week in Coeur d'Alene gave a brief synopsis of their experience.

Trudy Weaver – Educational Leadership Internship

Mr. Madsen presented the need for Trudy Weaver to complete her internship for her to obtain her Educational Leadership degree. She will be doing this at the high school as well as the intermediate school.

December Board Meeting Date Change

The Board of Trustees discussed changing the December regular board meeting to Monday, December 11th at 6:30, to avoid a scheduling conflict with the high school sports program.

Jennifer Cummins – Alternative Authorization – Teacher to New

Mr. Madsen presented the need for Jennifer Cummins to be approved for an Alternative Authorization for the 2017-2018 school year while she completes the ABCTE program to obtain a science endorsement.

Long Range Planning Committee Update

Dr. Graham notified the board of the upcoming community meeting on Thursday at 6:30 in the high school library with the committee who will be discussing various details in regards to the levy and possible upcoming bond. One of the concerns that has been brought to the committee is over the location of the current land that the district owns. Dr. Graham would like to recommend that the board consider reinstating the previous realtor to search for other property options.

COMMUNITY INPUT

There was no Community Input

ACTION SECTION – II

Approve School Improvement Plans

Trustee Williams made a motion to approve the school improvement plans as presented. Trustee Deetz seconded the motion. Motion carried unanimously.

Approve Minutes

Trustee Williams made a motion to approve the October 10, 2017, regular meeting minutes as presented. Trustee Deetz seconded the motion. Motion carried unanimously.

Approve Monthly Expenditures and Revenue/Expense Summaries

Trustee Williams made a motion to approve the October 2017, monthly Expenditures, and the October 2017, Revenue and Expense Summaries. Trustee Deetz seconded the motion. Motion carried unanimously.

Approve SBAA Reports

Trustee Williams made a motion to approve the October 2017, SBAA reports. Trustee Deetz seconded the motion. Motion carried unanimously.

Corey King – Alternative Authorization – Teacher to New

Trustee Williams made a motion to approve the Alternative Authorization – Teacher to New for Corey King for the 2017-2018 school year. Trustee Deetz seconded the motion. Motion carried unanimously.

K8.B – Parent Involvement Plan – Editorial Change

Trustee Williams made a motion to approve the editorial changes to K8.B – Parent Involvement Plan policy. Trustee Deetz seconded the motion. Motion carried unanimously.

Trudy Weaver – Educational Leadership Internship

Trustee Williams made a motion to approve the Educational Leadership Internship of Trudy Weaver. Trustee Hoffman seconded the motion. Motion carried unanimously.

December Board Meeting Date Change

Trustee Deetz made a motion to change December's board meeting date and time to Monday, December 11th at 6:30 p.m. Trustee Williams seconded the motion. Motion carried unanimously.

Jennifer Cummins – Alternative Authorization – Teacher to new

Trustee Williams made a motion to approve the alternative authorization for Jennifer Cummins for the 2017-2018 school year. Trustee Deetz seconded the motion. Motion carried unanimously.

EXECUTIVE SESSION

**RESOLUTION TO RECESS FROM AN OPEN MEETING
INTO EXECUTIVE SESSION**

The Chairman announced that the next order of business would be the consideration of the Board recessing into executive session for the purpose of conducting further business.

After a full and complete discussion, upon motion duly made by Trustee Williams seconded by Trustee Deetz, the following resolution was presented:

BE IT RESOLVED. That the Board of Trustees of School District No. 413 recess from an open meeting into executive session pursuant to Section 74-206(1)(a) & (b) to consider hiring a public officer, employee, staff member or individual agent and to consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member, individual agent or public school student under section 74-206 (1) (a) & (b), Idaho Code.

BE IT FURTHER RESOLVED, that following the executive session the Board will reconvene in public session for purpose of conducting further business or for adjournment of the meeting.

Vote being had on the above and foregoing resolution, and the same having been counted and found to be as follows:

Fred Jaynes	Yes
Bill Deetz	Yes
Judy Hoffman	Yes
Aaron Williams	Yes

And no less than two-thirds (2/3) of the membership in favor thereof, the Chairman declared said resolution adopted.

The board went into executive session at 8:27 p.m.

The board reconvened into open session at 9:00 p.m.

ACTION SECTION - PART III

Approve Resignation of Staff

Trustee Williams made a motion to approve the resignation of staff as presented. Trustee Hoffman seconded the motion. Motion carried unanimously.

Approve Leave of Absence

Trustee Williams made a motion to accept the leave of absence for Kiele Whitney for the 2017-2018 school year with the stipulation she give the district her letter of intent for the 2018-2019 school year by the first of March. Trustee Deetz seconded the motion. Motion carried unanimously.

Approve Hiring of Staff

Trustee Williams made a motion to approve the hire of Melanie Shetler as HES paraprofessional. Trustee Deetz seconded the motion. Motion carried unanimously.

Trustee Williams made a motion to approve Steve Monson, Meika Mckay, Nika Kay, and James Henderhan as volunteer coaches for the district. Trustee Deetz seconded the motion. Motion carried unanimously.

Trustee Williams made a motion to accept the leave of absence for Kiele Whitney for the 2017-2018 school year with the stipulation she give the district her letter of intent for the 2018-2019 school year by the first of March. Trustee Deetz seconded the motion. Motion carried unanimously.

Trustee Hoffman made a motion to approve the hire of Mary Kelly for Filer Intermediate 5th grade teacher. Trustee Williams seconded the motion. Motion carried unanimously.

Trustee Williams made a motion to adjourn. Chairman Jaynes adjourned the meeting at 9:03 p.m.

Fred W. Jaynes
Chairman

Teresa Kullhem
Clerk