

**MINUTES OF THE REGULAR MEETING OF
BOARD OF TRUSTEES OF
SCHOOL DISTRICT NO. 413,
TWIN FALLS COUNTY, STATE OF IDAHO
MARCH 13, 2018**

REGULAR BOARD MEETING

The regular meeting of the Board of Trustees of School District No. 413, Twin Falls County, State of Idaho was held at Filer Intermediate School, Filer, Idaho, on March 13, 2018 as provided in section 33-510 and 67-2345 et seq. Idaho Code.

Present when the meeting began at 6:04 p.m. were Chairman Fred Jaynes, Trustee Bill Deetz, Trustee Judy Hoffman, Superintendent John Graham, Business Manager Kyle Pryde and Clerk Teresa Kullhem.

Trustee Hoffman made a motion to approve the revised agenda as posted. Trustee Deetz seconded the motion. Motion carried unanimously.

HEARING SECTION

Senior Trip - Lagoon

Senior class president, Kayden Oliver is asking the board to approve their trip to Lagoon on Wednesday, May 23, 2018. They have already reserved buses, and will be taking one teacher for every ten students to chaperone.

School/Department Reports

Reports were presented from all schools and departments.

CONFERENCE SECTION

Clerk's Report

Minutes

The minutes of the February 13, 2018, regular meeting, were presented to the Board of Trustees for approval.

Business Manager's Report

Monthly Expenditures, Revenue/Expense Reports and SBAA Reports

The February 2018, monthly expenditures, the February 2018, General Fund and Food Service Revenue summaries, and the February 2018, General Fund, Food Service and Special Services Expense Summaries were presented to the Board of Trustees for approval. February 2018, SBAA reports for each individual school were presented for approval. Three-year Food Service revenue comparison reports and a 3-year detailed expense comparison report were also presented to the Board of Trustees as information.

Budget Review

Business Manager Kyle Pryde presented updated revenue and expense summary sheets for the board to review.

Superintendent's Report

Resignation of Staff

Vera Pedrow – FIS Administrative Assistant

Kiele Whitney – FIS 5th Grade Teacher

Kristy Oberg – HES Principal/Teacher

Kyle Van Biezen – FMS 8th Grade Football Coach

Kory Kay – FHS Social Studies Teacher/Asst Football Coach/Asst Girls Bball Coach

Rachelle Parker – FES Title I Paraprofessional (3 hrs/day)

Hiring of Staff

Rachelle Parker – FIS Administrative Assistant

Heston Jenkins – FHS Volunteer Baseball Coach

Jacob Anderson - FHS Volunteer Baseball Coach
Josh Paxton – FHS Volunteer Baseball Coach
Rozlynn Triplett – FHS Volunteer Softball Coach

2018-2019 School Calendar

Dr. Graham presented the proposed calendar for the 2018-2019 school year, with school beginning on September 4th and finish on May 30th.

Resurface FHS Track

Athletic Director Zach Dong presented the board with quotes from two companies in regards to making repairs to the track at the high school. His recommendation is to go with the Track Doctor's bid to remove and replace the pole vault runway and repair cracks, tears, holes and humps for a total cost of \$13,800.

G.14.21 Behavioral Intervention Team Professional Job Description – First Reading

Dr. Graham presented the job description for a behavioral intervention team professional.

G.14.22 Behavioral Intervention Team Leader Job Description – First Reading

Dr. Graham presented the job description for the behavioral team leader.

G.14.23 Speech Language Pathology Assistant Job Description – First Reading

Dr. Graham presented the job description for the speech language pathology assistant.

G.14.24 Help Desk Technician Job Description – First Reading

Dr. Graham presented the board with the job description for the technology department help desk technician.

D.20 – Federal Grant Mgmt Policy and Procedures – First Reading

Business Manager Kyle Pryde presented the board with the new federal grant management policy that the district has set in place as a state requirement for those who use federal funds.

Grant Permissions

The district has been actively working on a number of grants and will continue doing so with the board's permission.

CapEd Promotional

The district would like permission from the board to disseminate information to the staff regarding a promotional incentive that CapEd is giving to those who open new accounts with them.

Sarah Wendell – Leave of Absence Letter

Sarah Wendell is requesting a leave of absence through the end of the year due to health complications

Rehire Certified Administration

Dr. Graham is presenting the current certified administrative staff for rehire.

FEA Intent to Negotiate

The FEA is coming to the board with their letter requesting to enter into negotiations for the 2018-2019 school year. Discussion was held on how a certified staff member becomes a part of negotiations count; or removes themselves from the negotiations count.

Update on High School Staffing

Principal Madsen presented the board with current department numbers for student enrollment. Math is the department with the biggest challenges, many sections with 30+ students. Mr. Madsen would like to see another math teacher added to the school, but knows budget constraints will most likely not allow that.

Resource Officer Grant Exploration

Dr. Graham comes before the board asking for permission to search for grants that might help the district add a resource officer. The board agrees we need to pursue whatever avenues may be available to the district that would allow the funding of this position.

Pivot North Services Update

The district had an agreement with Pivot North to work through potential changes in the district. That initial process has ended and the board has been asked to continue working with minimal services with Pivot North. Pivot North presented a bid with some of the needs that were addressed in moving forward.

Trustee Williams entered the meeting at 7:03 p.m.

COMMUNITY INPUT

There was no Community Input

ACTION SECTION – I

Approve Senior Trip – Lagoon

Trustee Hoffman made a motion to approve the senior trip to Lagoon in May. Trustee Deetz seconded the motion. Motion carried unanimously.

Approve Minutes

Trustee Deetz made a motion to approve the February 13, 2018, regular meeting minutes as presented. Trustee Hoffman seconded the motion. Motion carried unanimously.

Approve Monthly Expenditures and Revenue/Expense Summaries

Trustee Hoffman made a motion to approve the February 2018, monthly Expenditures, and the February 2018, Revenue and Expense Summaries. Trustee Deetz seconded the motion. Motion carried unanimously.

Approve SBAA Reports

Trustee Deetz made a motion to approve the February 2018, SBAA reports. Trustee Hoffman seconded the motion. Motion carried unanimously.

Approve 2018-2019 School Calendar

Trustee Deetz made a motion to approve the 2018-2019 school calendar as presented. Trustee Hoffman seconded the motion. Motion carried unanimously.

Approve Resurface FHS Track

Trustee Deetz made a motion to approve the expenditure of \$13,800 to the Track Doctor for repairs to the track. Trustee Hoffman seconded the motion. Motion carried unanimously.

Approve G.14.21 Behavioral Intervention Team Professional Job Description – First Reading

Trustee Deetz made a motion to approve G.14.21 Behavioral Intervention Team Professional job description. Trustee Hoffman seconded the motion. Motion carried unanimously.

Approve G.14.22 Behavioral Intervention Team Leader Job Description – First Reading

Trustee Deetz made a motion to G.14.22 Behavioral Intervention Team Leader job description. Trustee Hoffman seconded the motion. Motion carried unanimously.

Approve G.14.23 Speech Language Pathology Assistant Job Description – First Reading

Trustee Hoffman made a motion to approve G.14.23 Speech Language Pathology Assistant job description. Trustee Deetz seconded the motion. Motion carried unanimously.

Approve G.14.24 Help Desk Technician Job Description – First Reading

Trustee Deetz a motion to approve G.14.24 Help Desk Technician job description. Trustee Hoffman seconded the motion. Motion carried unanimously.

Approve Pivot North Projected Bid

Trustee Hoffman made a motion to approve the expenditure to Pivot North for the following: 1. One committee workshop to master plan the high school site for the future. Prioritize the needs and develop possible projects. Pivot North will create a graphic site plan to illustrate the projects; and 2. Work with committee and the high school CTE team to further establish a program to the CTE project. Pivot North

will create a program spreadsheet including all space types, quantities and sizes. Trustee Williams seconded the motion. Trustee Deetz opposed the motion. Motion carried.

EXECUTIVE SESSION
RESOLUTION TO RECESS FROM AN OPEN MEETING
INTO EXECUTIVE SESSION

The Chairman announced that the next order of business would be the consideration of the Board recessing into executive session for the purpose of conducting further business.

After a full and complete discussion, upon motion duly made by Trustee Williams and seconded by Trustee Deetz, the following resolution was presented:

BE IT RESOLVED. That the Board of Trustees of School District No. 413 recess from an open meeting into executive session pursuant to Section 74-206(1)(a) (b), and (j) to consider hiring a public officer, employee, staff member or individual agent, to consider the evaluations, dismissal or disciplining or to hear complaints or concerns regarding a public school employee, staff member, individual agent or public school students, and to content deliberations concerning labor negotiations under section 74-206 (1)(a)(b), and (j), Idaho Code.

BE IT FURTHER RESOLVED, that following the executive session the Board will reconvene in public session for purpose of conducting further business or for adjournment of the meeting.

Vote being had on the above and foregoing resolution, and the same having been counted and found to be as follows:

Fred Jaynes	Yes
Bill Deetz	Yes
Aaron Williams	Yes
Judy Hoffman	Yes

And no less than two-thirds (2/3) of the membership in favor thereof, the Chairman declared said resolution adopted.

The board went into executive session at 7:27 p.m.

The board reconvened into open session at 8:06 p.m.

ACTION SECTION - PART II
Approve Resignation of Staff

Trustee Williams made a motion to approve the resignation of staff as presented. Trustee Hoffman seconded the motion. Motion carried unanimously.

Approve Hiring of Staff

Trustee Williams made a motion to approve the hire Rachele Parker as FIS Administrative Assistant on Step 7. Trustee Hoffman seconded the motion. Motion carried unanimously.

Trustee Williams made a motion to approve the volunteer coaches as presented. Trustee Deetz seconded the motion. Motion carried unanimously.

Approve Rehire Certified Administration

Trustee Williams made a motion to approve the rehire of certified administration with a contract extension for one year, all certified administration being on a two-year contract, except Leon Madsen, who is on a working retired year to year contract. Trustee Hoffman seconded the motion. Motion carried unanimously.

Approve FEA Intent to Negotiate

Trustee Williams made a motion to accept the request from the FEA to negotiate, with the district receiving verification of the 50+ necessary to negotiate. Trustee Deetz seconded the motion. Motion carried unanimously.

Approve Sarah Wendell Leave of Absence Request

Trustee Williams made a motion to approve Sarah Wendell's leave of absence request through the remainder of the school year. Trustee Hoffman seconded the motion. Motion carried unanimously.

Trustee Hoffman made a motion to adjourn. Chairman Jaynes adjourned the meeting at 8:14 p.m.

Fred W. Jaynes
Chairman

Teresa Kullhem
Clerk