

MINUTES OF THE REGULAR MEETING OF
BOARD OF TRUSTEES OF
SCHOOL DISTRICT NO. 413,
TWIN FALLS COUNTY, STATE OF IDAHO
JULY 10, 2018

REGULAR BOARD MEETING

The regular meeting of the Board of Trustees of School District No. 413, Twin Falls County, State of Idaho was held at the Filer Intermediate School, Filer, Idaho, on July 10, 2018 as provided in section 33-510 and 67-2345 et seq. Idaho Code.

Present when the meeting began at 7:01 p.m. were Vice-Chairman Bryce Bowman, Trustees Aaron Williams, Bill Deetz, Judy Hoffman, Superintendent John Graham, Business Manager Kyle Pryde and Clerk Teresa Kullhem.

Trustee Williams made a motion to approve the revised agenda. Trustee Hoffman seconded the motion. Motion carried unanimously.

ORGANIZATION OF THE BOARD

CHAIRMAN

Trustee Williams nominated Trustee Jaynes as Chairman. Trustee Hoffman seconded the confirmation. Motion carried unanimously.

VICE-CHAIRMAN

Trustee Williams nominated Trustee Bowman for Vice-Chairman. Trustee Deetz seconded the motion. Motion carried unanimously.

CLERK

Trustee Williams made a motion to retain Teresa Kullhem as Clerk. Trustee Hoffman seconded the confirmation. Motion carried unanimously.

TREASURER

Trustee Williams made a motion to confirm Kyle Pryde as Treasurer. Trustee Hoffman seconded the motion. Motion carried unanimously.

PUBLIC POSTING SITES

Trustee Hoffman made a motion to keep the current posting sites at the Schools, Filer Post Office, Logan's Market, and Buster's in Hollister (if they are still willing). Trustee Williams seconded the motion. Motion carried unanimously.

BANKS

Trustee Williams made a motion to keep DL Evans Bank in Twin Falls, Idaho as Filer School District's bank. Trustee Deetz seconded the motion. Motion carried unanimously.

AUDITOR

Trustee Williams made a motion to keep Ware & Associates as Filer School District's auditor. Trustee Deetz seconded the motion. Motion carried unanimously.

LEGAL COUNSEL

Trustee Williams made a motion to retain Amy White and her associates as Filer School District's legal counsel. Trustee Hoffman seconded the motion. Motion carried unanimously.

TIME, DATE & PLACE

Trustee Deetz made a motion to continue the regular board meetings on the second Tuesday of the month at 7:00pm in the Filer Intermediate School Library, with the exception of meetings during the months of November through March which will begin at 6:00pm. Trustee Williams seconded the motion. Motion carried unanimously.

COMMITTEE ASSIGNMENTS

Trustee Deetz made a motion to continue with the same committee assignments from the previous year. Trustee Williams seconded the motion. Motion carried unanimously.

CONFERENCE SECTION

Clerk's Report **Minutes**

The minutes of the June 12, 2018, regular meeting; and the June 18, 2018, special meeting, were presented to the Board of Trustees for approval.

Business Manager's Report

Monthly Expenditures, Revenue/Expense Reports and SBAA Reports

The June, 2018 monthly expenditures, the June, 2018 General Fund and Food Service Revenue summaries, and the June, 2018 General Fund, Food Service and Special Services Expense Summaries were presented to the Board of Trustees for approval. Three Year Food Service revenue comparison reports and a 3-year detailed expense comparison report were also presented to the Board of Trustees as information.

Superintendent's Report **Resignation of Staff**

Zach Dong – FHS ½ PE Teacher, ½ Athletic Director
Sam Kelsey – FHS Boys Assistant Basketball Coach

Hiring of Staff

Meika McKay – FMS Cheer Coach

G.14.6, G.14.6B, G.14.12, G.14.16 – Job Description – Editorial Change

Dr. Graham is asking the board to approve an editorial change to the job descriptions listed, adding the words "lift and carry 50 pounds". This is to make these job description uniform with other current food service and custodial positions.

Public Records Custodian Designation

According to State law, the district needs to designate a custodian of public records. As clerk, Teresa Kullhem would be the one with easiest access to records, and Kyle Pryde would be a backup person.

G.26 – Professional Personnel Reemployment – Editorial Change

Dr. Graham presented updates to G.26 to reflect the changes in the categories of teacher according to ISBA guidelines. It also sets forth the time frame for return of teaching contracts to the district.

Salary Based Apportionment for Classified Employees 2018 ISBA Resolution

Filer School District is being asked to co-sponsor a resolution that will ask the ISBA to change the way that funding for classified salary is apportioned to the districts.

COMMUNITY INPUT

Candice Ramsey asked for clarification of the monies that were being held in the safe at the high school.

ACTION SECTION - I **Approve Minutes**

Trustee Williams made a motion to approve the June 12, 2018 regular meeting minutes, and the June 18, 2018, special meeting minutes, as presented. Trustee Deetz seconded the motion. Motion carried unanimously.

Approve Monthly Expenditures and Revenue/Expense Summaries

Trustee Hoffman made a motion to approve the June 2018 monthly Expenditures, and the June 2018 Revenue and Expense Summaries. Trustee Williams seconded the motion. Motion carried unanimously.

Approve SBAA Reports

Trustee Williams made a motion to approve the June 2018 SBAA reports, with the recommendation that Mr. Madsen be made aware that there is a reason for concern with some of the items listed on the high school report. Trustee Hoffman seconded the motion. Motion carried unanimously.

Approve G.14.6, G.14.6B, G.14.12, G.14.16 – Job Description – Editorial Change

Trustee Deetz made a motion to approve the editorial changes to the job descriptions as presented. Trustee Hoffman seconded the motion. Motion carried unanimously.

Approve Public Records Custodian Designation

Trustee Hoffman made a motion that Teresa Kullhem be appointed as the custodian of public records for the district, with Kyle Pryde as a secondary custodian. Dr. Graham will be additional backup if necessary. Trustee Williams seconded the motion. Motion carried unanimously.

Approve G.26 – Professional Personnel Reemployment – Editorial Change

Trustee Williams made a motion to approve the changes to G.26 – Professional Personnel Reemployment with the changes as presented. Trustee Deetz seconded the motion. Motion carried unanimously.

Approve Salary Based Apportionment for Classified Employees 2018 ISBA Resolution

Trustee Hoffman made a motion that the district agree to co-sponsor the salary based apportionment resolution. Trustee Deetz seconded the motion. Motion carried unanimously.

EXECUTIVE SESSION
RESOLUTION TO RECESS FROM AN OPEN MEETING
INTO EXECUTIVE SESSION

The Vice-Chairman announced that the next order of business would be the consideration of the Board recessing into executive session for the purpose of conducting further business.

After a full and complete discussion, upon motion duly made by Trustee Williams and seconded by Trustee Deetz, the following resolution was presented:

BE IT RESOLVED. That the Board of Trustees of School District No. 413 recess from an open meeting into executive session pursuant to Section 74-206(1)(a) to consider hiring a public officer, employee, staff member or individual agent under section 74-206 (1) (a), Idaho Code.

BE IT FURTHER RESOLVED, that following the executive session the Board will reconvene in public session for purpose of conducting further business or for adjournment of the meeting.

Vote being had on the above and foregoing resolution, and the same having been counted and found to be as follows:

Bill Deetz	Yes
Aaron Williams	Yes
Bryce Bowman	Yes
Judy Hoffman	Yes

And no less than two-thirds (2/3) of the membership in favor thereof, the Chairman declared said resolution adopted.

The board went into executive session at 8:10 p.m.

The board reconvened into open session at 8:18 p.m.

Action Section – Part II
Approve Resignation of Staff

Trustee Hoffman made a motion to approve the resignation of staff as presented. Trustee Williams seconded the motion. Motion carried unanimously.

Approve Hiring of Staff

Trustee Williams made a motion to approve the hire of Meika McKay, FMS Cheer Coach. Trustee Hoffman seconded the motion. Motion carried unanimously.

Discussion was held on a special meeting to be held on Tuesday, July 17th at 6 p.m.

Trustee Williams made a motion to adjourn. Vice-Chairman Bowman adjourned the meeting at 8:26 p.m.

Fred W. Jaynes
Chairman

Teresa Kullhem
Clerk