

**MINUTES OF THE REGULAR MEETING OF**  
**BOARD OF TRUSTEES OF**  
**SCHOOL DISTRICT NO. 413,**  
**TWIN FALLS COUNTY, STATE OF IDAHO**  
**JANUARY 16, 2020**

**REGULAR BOARD MEETING**

The regular meeting of the Board of Trustees of School District No. 413, Twin Falls County, State of Idaho was held at the Filer Intermediate School, Filer, Idaho, on January 16, 2020 as provided in section 33-510 and 67-2345 et seq. Idaho Code.

Present when the meeting began at 6:00 p.m. were Trustees Aaron Williams, Judy Hoffman, Superintendent John Graham, Business Manager Kyle Pryde and Clerk Teresa Kullhem.

Trustee Hoffman made a motion to approve the agenda as presented. Trustee Williams seconded the motion. Motion carried unanimously.

Chuck Reinke and Julie Koyle were sworn in as new trustees for the Filer School District. The board reviewed the Trustee's Code of Ethics.

**ORGANIZATION OF THE BOARD**

**CHAIRMAN**

Trustee Hoffman nominated Trustee Williams as Chairman. Trustee Koyle seconded the confirmation. Motion carried unanimously.

**VICE-CHAIRMAN**

Trustee Reinke nominated Trustee Deetz for Vice-Chairman. Trustee Hoffman seconded the motion. Motion carried unanimously.

**CLERK**

Trustee Koyle made a motion to retain Teresa Kullhem as Clerk. Trustee Reinke seconded the confirmation. Motion carried unanimously.

**TREASURER**

Trustee Koyle made a motion to confirm Kyle Pryde as Treasurer. Trustee Reinke seconded the motion. Motion carried unanimously.

**PUBLIC POSTING SITES**

Trustee Koyle made a motion to keep the current posting sites at the Schools, Filer Post Office, Logan's Market, and Buster's in Hollister (if they are still willing). Trustee Hoffman seconded the motion. Motion carried unanimously.

**BANK**

Trustee Hoffman made a motion to keep DL Evans Bank in Twin Falls, Idaho as Filer School District's bank. Trustee Koyle seconded the motion. Motion carried unanimously.

**AUDITOR**

Trustee Hoffman made a motion to keep Ware & Associates as Filer School District's auditor. Trustee Koyle seconded the motion. Motion carried unanimously.

**LEGAL COUNSEL**

Trustee Hoffman made a motion to retain Amy White of Anderson, Julian, and Hull as Filer School District's legal counsel. Trustee Koyle seconded the motion. Motion carried unanimously.

## **TIME, DATE & PLACE**

Trustee Koyle made a motion to continue the regular board meetings on the second Tuesday of the month at 7:00 p.m. in the Filer Intermediate School Library, with the exception of meetings during the months of November through March which will begin at 6:00pm. Trustee Hoffman seconded the motion. Motion carried unanimously.

## **COMMITTEE ASSIGNMENTS**

Chairman Williams tabled committee assignments until the board can look at changes at next month's meeting.

## **HEARING SECTION**

### **Overview of Superintendent Search Process**

Misty Swanson with Idaho School Board Association (ISBA) presented updates regarding the Superintendent search process. To this point, the position has been marketed and applications have been collected.

### **Review Superintendent Survey Results**

Misty Swanson, ISBA, shared the results from the Superintendent Survey that was sent out district wide. There were 332 responses with 63.55% of those being parents. Answers to the survey were reviewed and questions were fielded.

Trustee Deetz entered the meeting at 6:18 p.m.

### **Hiring Best Practices Workshop including some Open Meeting Law**

Misty Swanson, ISBA, reviewed hiring best practice and open meeting law practices that must be followed according to Idaho code as we proceed through the Superintendent search process. Misty reviewed reasons the board can go into executive session and why the board can or cannot decide to move ahead with a particular candidate.

## **School/Department Reports**

Monthly reports from the schools and departments were presented for the board's review.

## **CONFERENCE SECTION**

### **Clerk's Report Minutes**

The minutes of the December 10, 2019, regular meeting, were presented to the Board of Trustees for approval.

### **Business Manager's Report**

#### **Monthly Expenditures, Revenue/Expense Reports and SBAA Reports**

The December 2019 monthly expenditures, the December 2019 General Fund and Food Service Revenue summaries, and the December 2019 General Fund, Food Service and Special Services Expense Summaries were presented to the Board of Trustees for approval. Three Year Food Service revenue comparison reports and a 3-year detailed expense comparison report were also presented to the Board of Trustees as information.

### **Superintendent's Report**

#### **Hiring of Staff**

Ivan Smith – FMS 8<sup>th</sup> Volunteer Boys Basketball Coach  
Jaclyn Dalrymple – FMS 7<sup>th</sup> Volunteer Boys Basketball Coach  
Justin Dalrymple – FMS 7<sup>th</sup> Volunteer Boys Basketball Coach  
Jori Fleming – FHS JV Softball Coach

#### **Land Lease Review**

Superintendent Graham reviewed the land lease agreement with the board. The lease expired at the end of December. The board will need to appoint someone to work with the Allen's in continuing the lease.

**Emergency School Closure – January 14, 2020**

The district was closed on January 14, 2020, due to inclement weather and hazardous road conditions.

**COMMUNITY INPUT**

There was no community input.

**ACTION SECTION - I**

**Approve Minutes**

Trustee Hoffman made a motion to approve the December 10, 2019 regular meeting minutes, as presented. Trustee Deetz seconded the motion. Motion carried unanimously.

**Approve Monthly Expenditures and Revenue/Expense Summaries**

Trustee Deetz made a motion to approve the December 2019 monthly Expenditures, and the December 2019 Revenue and Expense Summaries. Trustee Hoffman seconded the motion. Motion carried unanimously.

**Approve SBAA Reports**

Trustee Koyle made a motion to approve the December 2019 SBAA reports. Trustee Hoffman seconded the motion. Motion carried unanimously.

**Approve Emergency School Close – January 14, 2020**

Trustee Koyle made a motion to approve the emergency school closure on January 14, 2020, due to inclement weather and hazardous road conditions. Trustee Deetz seconded the motion. Motion carried unanimously.

**EXECUTIVE SESSION**

**RESOLUTION TO RECESS FROM AN OPEN MEETING INTO EXECUTIVE SESSION**

The Chairman announced that the next order of business would be the consideration of the Board recessing into executive session for the purpose of conducting further business.

After a full and complete discussion, upon motion duly made by Trustee Williams and seconded by Trustee Hoffman, the following resolution was presented:

BE IT RESOLVED. That the Board of Trustees of School District No. 413 recess from an open meeting into executive session pursuant to Section 74-206(1)(a)&(b) to consider hiring a public officer, employee, staff member or individual agent, to consider the evaluation, dismissal or disciplining or to hear complaints or concerns regarding a public school employee, staff member, individual agent or public school student, under section 74-206 (1)(a)&(b), Idaho Code.

**BE IT FURTHER RESOLVED, that following the executive session the Board will reconvene in public session for purpose of conducting further business or for adjournment of the meeting.**

**Vote being had on the above and foregoing resolution, and the same having been counted and found to be as follows:**

<b>Bill Deetz</b>	<b>Yes</b>
<b>Aaron Williams</b>	<b>Yes</b>
<b>Julie Koyle</b>	<b>Yes</b>
<b>Chuck Reinke</b>	<b>Yes</b>
<b>Judy Hoffman</b>	<b>Yes</b>

**And no less than two-thirds (2/3) of the membership in favor thereof, the Chairman declared said resolution adopted.**

The board went into executive session at 6:50 p.m.

The board reconvened into open session at 7:56 p.m.

**Action Section – Part II**  
**Approve Hiring of Staff**

Trustee Deetz made a motion to approve the Volunteer Boys Basketball Coaches for the middle school, Ivan Smith, Jaclyn Dalrymple, and Justin Dalrymple. Trustee Koyle seconded the motion. Motion carried unanimously.

Trustee Hoffman made a motion to hire Jori Fleming, FHS JV softball coach. Trustee Koyle seconded the motion. Motion carried unanimously.

Trustee Koyle made a motion that the candidates for the Superintendent position be reviewed by the trustees and the trustees will use the January 21, 2020, special board meeting to discuss the applications. Trustee Hoffman seconded the motion. Motion carried unanimously.

Misty Swanson, ISBA, presented the reference check protocol that the district will follow in the Superintendent search process.

The board will meet at the special board meeting on Tuesday the 21<sup>st</sup> to narrow down semi-finalists. The will board will also align calendar dates for future meetings at that time.

Trustee Hoffman made a motion to adjourn. Chairman Williams adjourned the meeting at 8:16 p.m.

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Aaron Williams  
Chairman

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Teresa Kullhem  
Clerk