

MINUTES OF THE REGULAR MEETING OF
BOARD OF TRUSTEES OF
SCHOOL DISTRICT NO. 413,
TWIN FALLS COUNTY, STATE OF IDAHO
SEPTEMBER 12, 2023

The regular meeting of the Board of Trustees of School District No. 413, Twin Falls County, State of Idaho was held at Filer Intermediate School Library, Filer, Idaho, on September 12, 2023, as provided in section 33-510 and 67-2345 et seq. Idaho Code.

Present when the meeting began at 6:00 p.m. were Chairman Jenni Lanting, Trustees Bob Burnham, Joe Maloney, Superintendent Kelli Schroeder, Business Manager Arron Phinney, and Clerk Teresa Kullhem.

Trustee Burnham made a motion to approve the agenda as posted. Trustee Maloney seconded the motion. Motion carried unanimously.

Swearing in of Trustee Zone 4

Jeff Volle was sworn in as the new Trustee for Zone 4, replacing Julie Koyle who moved out of the zone.

School/Department Reports

All school and department reports were presented to the board. The high school student body representative, Carly Doty, also gave a short overview of new programs being implemented at the high school this year. Homecoming is October 9-12.

Community Comment

There was no Community Comment

Consent Agenda

The consent agenda includes approval of: (A) Minutes from 8/8/23 Regular, 8/18/23 Special; (B) Monthly Expenditures, (C) Financial Reports, and (D) SBAA Reports; (E) Resignations: Shanel Reed (FHS Passroom/IDLA Para), Denise Davis (FS Admin Assistant), Madison Pedrow (FMS Cross Country Coach), (F) Hires: Melanie Shelter (FHS Passroom/IDLA Para) (G) FMS Student Handbook (updated changes)

Trustee Maloney made a motion to approve the consent agenda as presented. Trustee Burnham seconded the motion. Motion carried unanimously.

Business Manager/Clerk Training/Info

Business manager, Arron Phinney, presented the board with the supplemental levy wording for the November election. The wording in the levy states what the funds will be used for. Voting will take place on November 7th.

Trustee Burnham made a motion to approve the supplemental levy for November 7, 2023. Trustee Volle seconded the motion. Motion carried unanimously.

Superintendent's Report
Belinda Vela – Open Enrollment Appeal

Superintendent Schroeder read a letter that has been submitted by Belinda Vela appealing the decision to deny her kindergartner's attendance at Filer Elementary School. The board discussed the number of out of district students for kindergarten that were denied based on the class sizes. This is new Idaho code regarding the appeal process and the board must take action on any appeals due to denied enrollment.

Trustee Maloney made a motion to support the decision of the principal and superintendent to deny the out of district application for Belinda Vela. If, at such a time, class sizes should fall below the number

dictated by policy, Principal Zimmers, would then contact parents who had completed out of district applications, following the protocols that are in place regarding placement. Trustee Volle seconded the motion. Motion carried unanimously.

Enrollment Numbers

Superintendent Schroeder presented some preliminary enrollment numbers for the school year. The first day after Labor Day last year showed an enrollment of 1588. This year showed 1559. Discussion was held on class sizes. Funding this year is based on average daily attendance, not actual enrollment. The district budgeted for a 92% attendance rate, but some classes are only showing 89%.

Policy 8245 Revision – Unpaid School Meal Charges – First Reading

The first reading for Policy 8245 revisions is being presented at tonight's meeting. The only change being made to this policy is the company that payments are accepted through.

Trustee Maloney made a motion to approve the first reading of Policy 8245 Revisions. Trustee Burnham seconded the motion. Motion carried unanimously.

Policy 5730 Revision – Volunteer-Authorization to Release Information – First Reading

The first reading for Policy 5730 revision is being presented tonight for approval. The revisions take out the need for a notary and add an email address, while taking off the social security number. The administration would also like to add that the forms must be completed and returned to the school office two business days before the volunteer is asking to enter the classroom.

Trustee Maloney made a motion to accept the first reading of policy 5730, with the addition of the timeframe for turning the form in. Trustee Burnham seconded the motion. Motion carried unanimously.

Policy 3518 – Second Reading

Policy 3518 pertains to the administration of the medication used for Opioid overdoses. The medication is kept at the high school.

Trustee Burnham made a motion to approve the second reading of Policy 3518. Trustee Maloney seconded the motion. Motion carried unanimously.

Policy 3090 – Foreign Exchange Student Policy – Second Reading

This is the second reading for Policy 3090. This revision will add one more foreign exchange student for the high school each year, for a total of three.

Trustee Maloney made a motion to approve the second reading of policy 3090. Trustee Burnham seconded the motion. Motion carried unanimously.

Food Service Procurement Plan Revisions

The revision to the current procurement plan was adding Section L as it relates to doing business with companies based in China. This new section does not allow the district to conduct business with any China-based companies. It also changes the USDA statement.

Trustee Burnham made a motion to approve the changes to the Food Service Procurement Plan as presented. Trustee Volle seconded the motion. Motion carried unanimously.

Securing our Future Grant

Superintendent Schroeder is preparing the grant proposal that will give the district funds to use for the replacement/update/repair of the PA systems in all five school, the replacement/update/repair of the electronic locking door systems in all schools, and the purchase of radios for communication in all schools. Any remaining funds would be used towards the purchase of a visitor management system and additional cameras for all schools. Windows in Hollister would also be updated.

Trustee Burnham made a motion for the submission of the Securing our Future Grant. Trustee Volle seconded the motion. Motion carried unanimously.

Continuous Improvement Plan

Superintendent Schroeder presented the plan that is submitted each year to the State Board of Education that details the goals for the district for this 2023-2024 school year.

Trustee Maloney made a motion to approve the Continuous Improvement Plan as presented. Trustee Volle seconded the motion. Motion carried unanimously.

Long Range Planning Committee Update

Melissa Sleight with the Long Range Planning Committee presented a formal letter that detailed the recommendations of the committee in asking that the district go out for a bond this next year for building and expansion. Items included are a new high school, new CTE facilities, repair of parking lots at HES, FES, and FHS, Repair of the FIS play area, Rebuilding of the FHS track and football field and the addition of an athletic practice and storage facility. Discussion was held on the recommendation. The board would like to see the ideas presented be discussed by the community to gain further input and support.

Trustee Maloney made a motion that the district move forward with the recommendations so that the committee can continue discussion with the community. Trustee Volle seconded the motion. Motion carried unanimously.

Trustee Elections, Zones 1 and 4 – November

There are two individuals running for each zone in the November election. The district's supplemental levy will also be on November ballot.

Recap of ISBA Region IV Meeting

The superintendent and several board members attended the region meeting held on September 6th. They gave some feedback on the training and what they learned.

Land Discussion

Land will be discussed in executive session.

EXECUTIVE SESSION **RESOLUTION TO RECESS FROM AN OPEN MEETING** **INTO EXECUTIVE SESSION**

The Chairman announced that the next order of business would be the consideration of the Board recessing into executive session for the purpose of conducting further business.

After a full and complete discussion, upon motion duly made by Trustee Volle and seconded by Trustee Maloney, the following resolution was presented:

BE IT RESOLVED. That the Board of Trustees of School District No. 413 recess from an open meeting into executive session pursuant to Section 74-206(1)(c) to acquire an interest in real property which is not owned by a public agency, under section 74-206 (1)(c), Idaho Code.

BE IT FURTHER RESOLVED, that following the executive session the Board will reconvene in public session for purpose of conducting further business or for adjournment of the meeting.

Vote being had on the above and foregoing resolution, and the same having been counted and found to be as follows:

Jeff Volle	Yes
Bob Burnham	Yes
Jenni Lanting	Yes

Joe Maloney **Yes**

And no less than two-thirds (2/3) of the membership in favor thereof, the Chairman declared said resolution adopted.

The board went into executive session at 7:24 p.m.

The board reconvened into open session at 7:43 pm.

Trustee Burnham made a motion that the district seek to rezone the district's property located on the south side of Highway 30 from agricultural to residential. Trustee Volle seconded the motion. Motion carried unanimously.

Trustee Burnham made a motion that the district pursue the sale of the land located in Berger. Trustee Volle seconded the motion. Motion carried unanimously.

The meeting was adjourned at 7:46 p.m.

Jenni Lanting
Chairman, Board of Trustees

Teresa Kullhem
Board Clerk